

Diocese of El Camino Real

2021 Budget Worksheet

2021 Draft	9/10/20		2019	2020	2021	2021	
			ACTUAL	Approved Budget	REQUESTED	RECOMMENDED	NOTES
<u>INCOME</u>							
Designated Contributions							
Fees							
	43100 - Insurance Income			1,000	1,000	0	
Total: Fees			-	1,000	1,000	0	
Miscellaneous Income							
	83000 - Miscellaneous Income		-	2,000	2,000	0	
	81000 - Interest Income		2,236.58	3,000	3,000	2,200	
Total: Miscellaneous Income			2,236.58	5,000	5,000	2,200	
Undesignated Income							
	40000 - Fair Shares Cash Basis		1,231,982.53	1,311,000	1,300,000	1,100,000	
	40010 - Fair Shares Cash Basis Previous Year		55,000.01	50,000	60,000	40,000	
	96110 - Reserves		52,000.00	-	-	0	
	Transfer from Endowments and Funds		178,512.50	183,679	200,000	170,000	
Total: Undesignated Income			1,517,495.04	1,544,679	1,560,000	1,310,000	
TOTAL INCOME			1,519,731.62	1,550,679	1,566,000	1,312,200.00	
<u>EXPENSES</u>							
<u>OFFICE OF THE BISHOP</u>							
TOTAL: STAFF COMPENSATION			776,297.95	791,899	817,020	622,750	
OFFICE AND OPERATING EXPENSES							

	62100 - Audit Services	42,242.95	34,000	42,000	50,000	
	62600 - Bishop's Mileage Expenses	5,656.42	5,500	5,800	2,000	
	62500 - Building Maintenance - Sargent House	14,913.41	13,500	15,000	10,000	
	62515 - Utilities	7,888.56	7,500	8,000	8,000	
	62105 - Computer Services	14,237.62	14,500	16,000	15,000	
	62106 - Software Tech Support	4,110.00	2,500	4,000	4,000	
	62300 - Xerox Equipment Maint. & Lease	2,070.64	2,500	2,500	2,000	
	62010 - Hospitality & Entertainment	7,164.48	10,000	8,000	4,000	
	62200 - Insurance Prop Casualty	11,113.90	16,000	15,000	15,000	
	62210 - Insurance Workers Comp	2,180.84	5,000	4,500	4,500	
	62000 - Background Checks	2,187.00	500	1,000	500	
	62020 - Recruitment/Deployment Expenses	-	500	500	500	
	62700 - Office Supplies	6,700.69	7,500	7,500	7,000	
	62015 - Payroll Service Fees	580.89	750	750	750	
	62900 - Bank Service Fees	(156.13)	250	250	1,500	
	62705 - Postage	2,406.46	2,600	2,600	2,600	
	62710 - Printing	931.51	2,600	2,600	2,600	
	62715 - Publications/Dues	1,959.74	1,800	2,000	2,000	
	62025 - Staff Development	2,463.32	3,500	3,500	3,500	
	62510 - Telephone	9,975.13	11,000	11,000	11,000	
	62899 - Travel Expenses	17,793.69	22,000	22,000	10,000	
	Total: Office & Operating Expenses	156,421.12	164,000	174,500	156,450	
	Sinking Funds					
	99005 - Lambeth/General Convention	9,999.96	10,000	10,000	0	
	99000 - Asset Replacement	3,000.00	3,000	3,000	0	
	99008 - Standing Committee Evaluation	500.04	500	500	0	
	99010 - Staff Sabbatical Fund	1,000.06	1,000	1,000	0	
	99013 - Legal Fees	5,000.04	5,000	5,000	5,000	
	99007 - Bldg. Maint. & Repairs Episcopal Residence	-	-	-		
	Bishop Transition Fund	30,000.00	20,000	30,000	0	
	99006 - Operating Reserves	9,999.96	10,000	10,000	0	
	Total: Sinking Funds	59,500.06	49,500	59,500	5,000	
	Contract Personnel					
	58106 - Development Consultant	20,500.00	6,000	10,000	10,000	
	52080 - Risk Manager	22,500.00	11,250	-		
	Total: Contract Personnel	43,000.00	17,250	10,000	10,000	
	Communications					
	52040 - Internet	5,810.73	4,800	6,000	5,000	

	52045 - Website	4,919.40	6,000	6,000	6,000	
	52050 - Translations & Interpretations	814.80	1,200	1,500	2,500	
Total: Communications		11,544.93	12,000	13,500	13,500	
TOTAL: Office & Operating Expenses		270,466.11	242,750	257,500	184,950	
TOTAL: OFFICE OF THE BISHOP		1,046,764.06	1,034,649	1,074,520	807,700	
DIOCESAN PROGRAMS						
Mission Commission						
	51000 - Mission Commission	170,000.24	190,000	190,000	190,000	Needs to be explored
Total: Mission Commission		170,000.24	190,000	190,000	190,000	
Education Ministries						
	53100 - Youth Program Expenses (Leaders)	-	3,000	3,000	0	
	53000 - Education, Formation, Training	10,665.50	10,000	10,000	10,000	
	53010 - Leadership Grants ((Conf. fees)	1,247.38	3,500	3,500	3,500	
	53020 - Youth Program Expenses	373.73	4,000	4,000	2,000	
	53200 - Resource Center	1,300.00	1,300	3,000	1,300	
Total: Education Ministries		13,586.61	21,800	23,500	16,800	
Ministry to Congregations & Clergy						
	Stewardship	1,000.00	1,000	1,000	1,000	
	52020 - Commission on Ministry	9,419.53	13,000	18,000	18,000	
	Ordination Expenses	312.88				
Total: Ministry to Congregations & Clergy		10,732.41	14,000	19,000	19,000	
Special Ministries						
	54000 - Higher Education Grants	51,200.04	51,200	51,200	43,200	
	54010 - Santa Maria Urban Ministry	30,000.00	30,000	30,000	30,000	
Total: Special Ministries		81,200.04	81,200	81,200	73,200	
Mission Beyond the Diocese						
	50000 - Domestic & Foreign Mission	194,000.04	199,530	200,000	200,000	
	50010 - Province VIII Mission Program	500.04	500	500	500	
	50020 - Companion Diocese Mission	1,396.48	8,000	8,000	3,000	
	xxxx - Partnership Commission				1,000	
	50030 - Seminary Support	1,000.00	1,000	1,000	1,000	
Total: Mission Beyond the Diocese		196,896.56	209,030	209,500	205,500	

